

Deferral Rectification Extensions

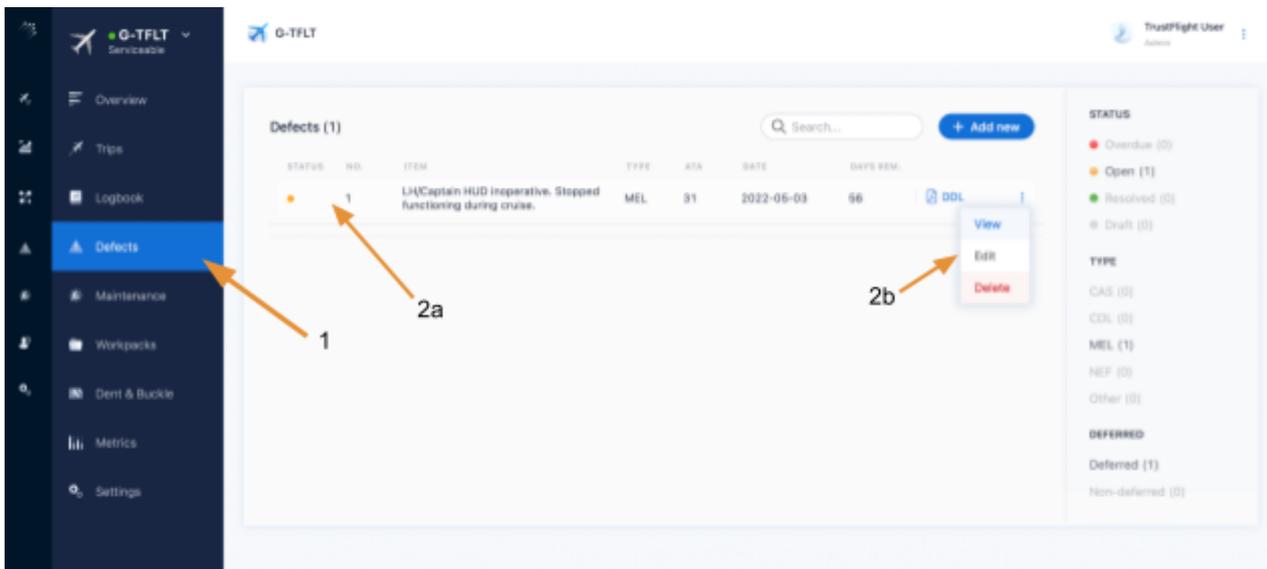
Reference Revision Date
 TL-UGD-DEF-001 1.0 8th July 2022

Overview

Applying a rectification extension to provide additional time to rectify a defect can be performed through the Web Dashboard to all deferred defects. This functionality is available to anyone with the Edit Defects permission for the given aircraft.

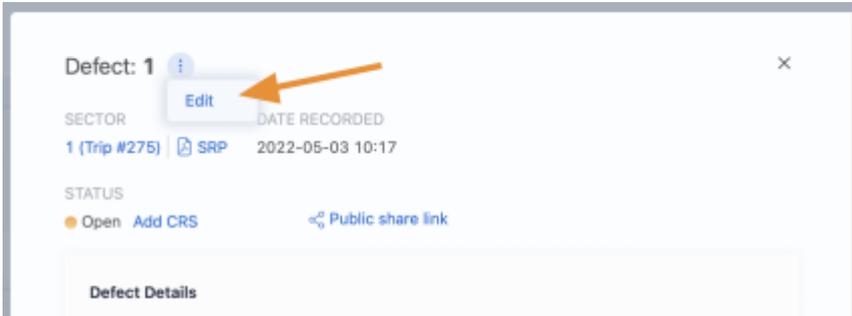
Adding a Rectification Extension

Rectification extensions can be applied to any deferred defect within the Web Dashboard, except for those already deferred against an NEF (Non Essential Furnishings) List, or those deferred as Category A (e.g. MEL, CDL, CAS Message). It is the customer’s responsibility to ensure that this functionality is used in accordance with all regulations and operational procedures.



- 1) After choosing an aircraft, select **Defects** from the left-hand menu
- 2) a) Either click on a defect row, or b) use the three-dot menu to select **Edit**

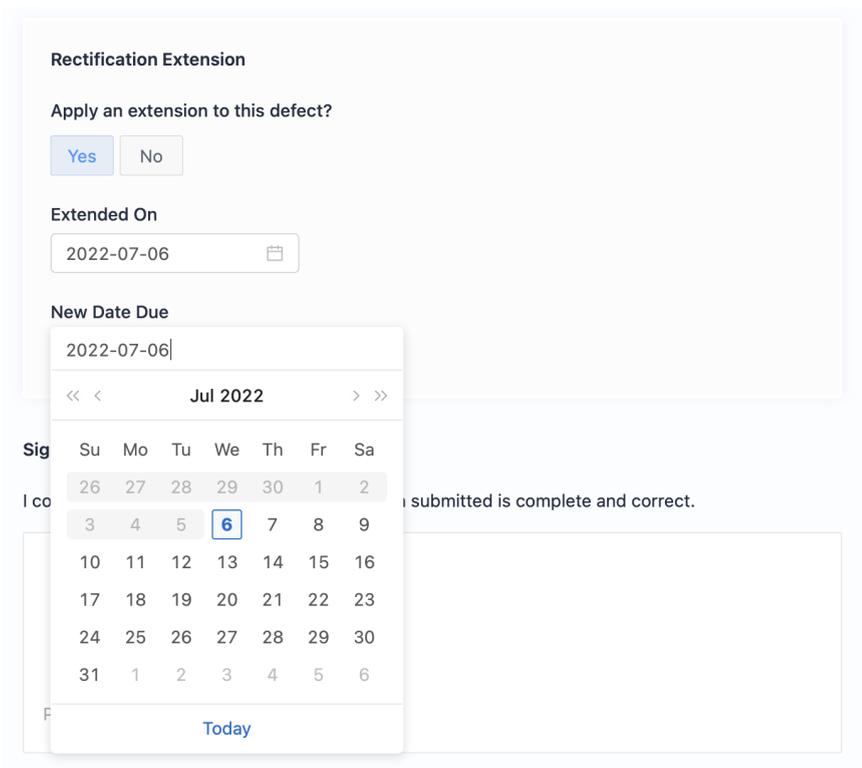
If you clicked on the defect row (2a), at this point you will need to use the three-dot menu to enter **Edit** mode:



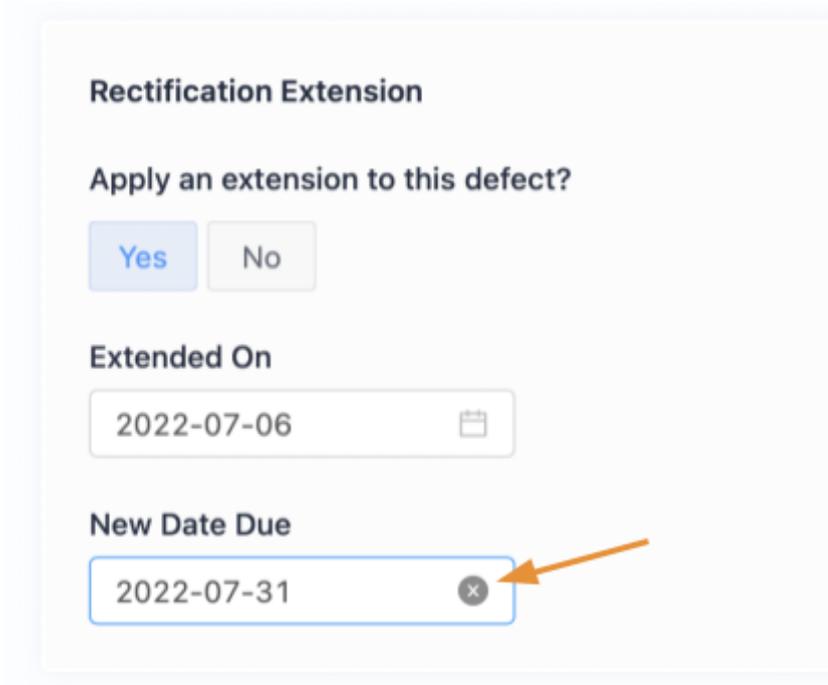
Providing that a deferral option has been selected for the defect, and the defect has not been deferred against the NEF or with a deferral category of A, the option to add a Deferral Extension will show towards the bottom of the Edit Defect screen. Select **Yes** to add an extension:



You will now be able to choose the date the extension applies from, and the date it expires:



If you wish to apply an indefinite extension, i.e. the defect should never expire, moving your mouse to the right side of the New Due Date field will present a button that can be used to clear the entered date:



Rectification Extension

Apply an extension to this defect?

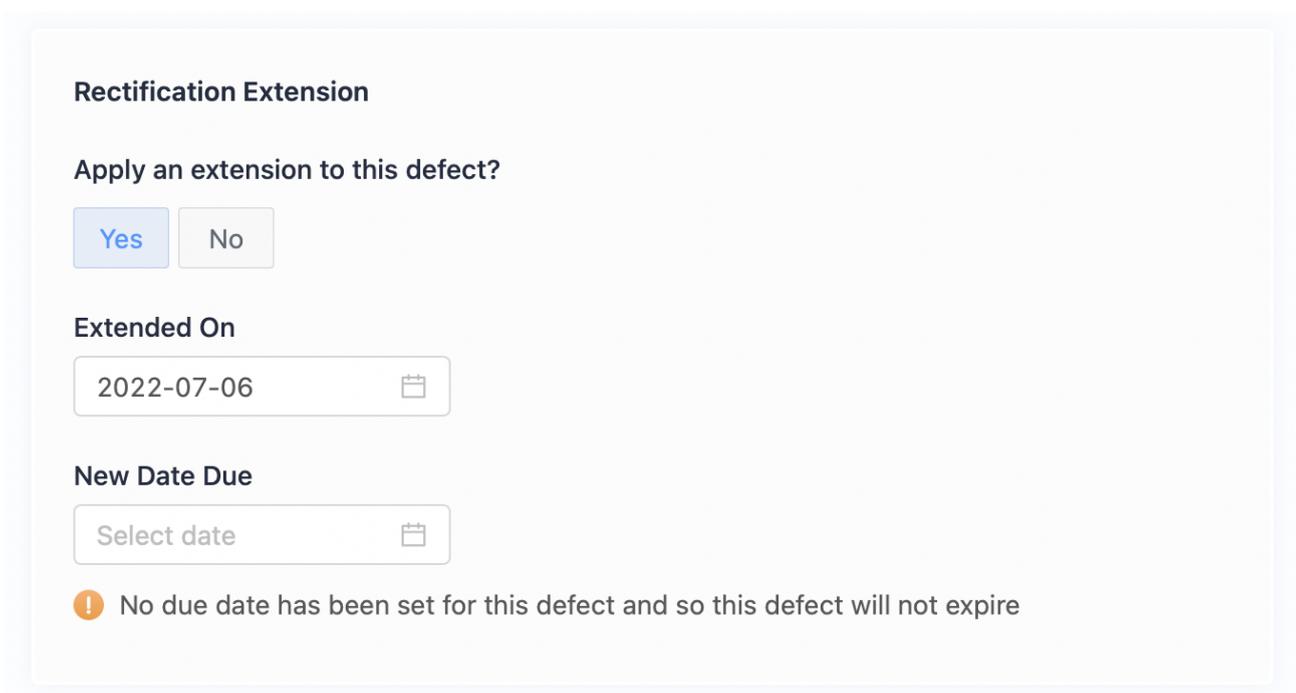
Extended On

2022-07-06 

New Date Due

2022-07-31  

A warning will appear informing you that saving the defect at this point will mean that the deferral will never expire:



Rectification Extension

Apply an extension to this defect?

Extended On

2022-07-06 

New Date Due

Select date 

 No due date has been set for this defect and so this defect will not expire

Once you have chosen the new due date, or cleared it, you are required to provide a signature and then select **Complete** to save the extension.

Rectification Extension

Apply an extension to this defect?

Extended On



New Date Due



Signature

I confirm to my best knowledge the information submitted is complete and correct.



Please sign here to confirm defect

The defect will now remain deferred until the end of the date selected as the **New Due Date**. On the following day, the defect will enter the Overdue status and render the aircraft unserviceable. If no **New Due Date** was selected, the defect will never enter the Overdue status.

If the deferral is subsequently removed, or edited to an NEF item or to a Category A limit, the rectification extension will automatically be removed.

Editing or Removing a Rectification Extension

After entering the Edit Defect screen (using the instructions from the previous section), you can edit the Rectification Extension details. A new signature will be required to save your changes.

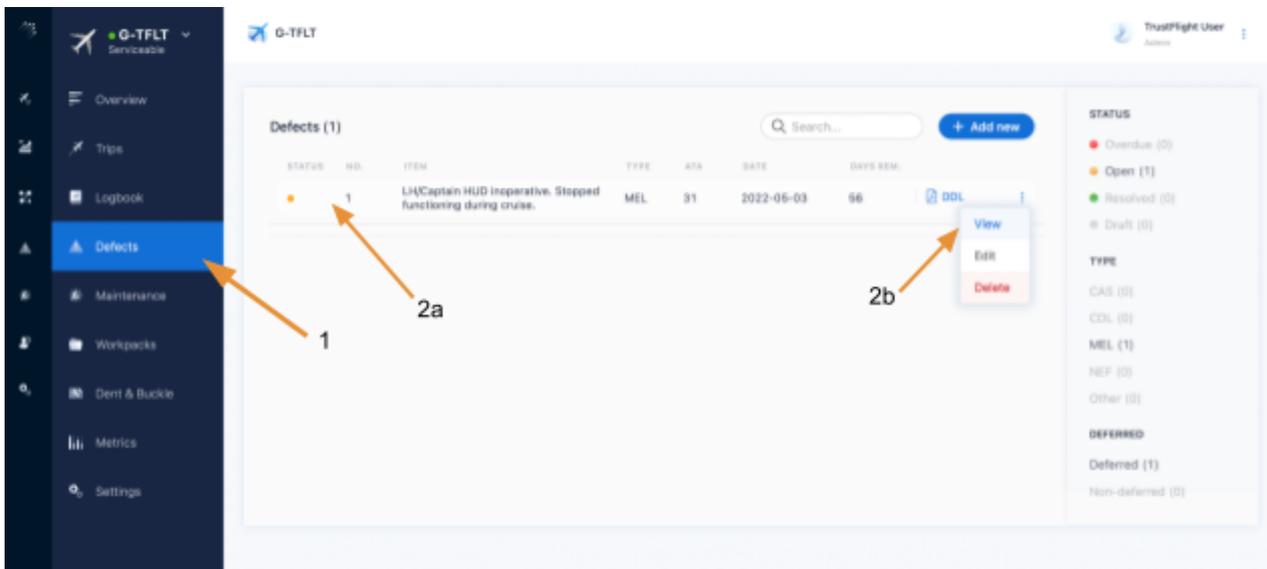
If you wish to remove the Rectification Extension, please change the “Apply an extension to this defect?” answer from **Yes** to **No**:

Rectification Extension

Apply an extension to this defect?

And then sign and select **Complete**. The applied Rectification Extension will be removed and the defect’s original due date will come back into effect. Note that this may cause the defect to immediately enter the Overdue status.

Viewing a Rectification Extension



- 1) After choosing an aircraft, select **Defects** from the left-hand menu
- 2) a) Either click on a defect row, or b) use the three-dot menu to select **View**

A defect without a rectification extension will show:

Rectification Extension		
EXTENSION ADDED	EXTENDED ON	NEW DUE DATE
NO	-	-

If the defect has a rectification extension, this will be shown here:

Rectification Extension		
EXTENSION ADDED	EXTENDED ON	NEW DUE DATE
YES	2022-07-06	2022-09-07

A defect with an indefinite extension, will have a blank value for **New Due Date**, and additionally show a warning that it will not expire, visible at the top of the view screen:

Defect: 1 ×

i You have applied an extension to this defect with no due date. This defect will not expire.

SECTOR	DATE RECORDED
1 (Trip #275) SRP	2022-05-03 10:17

Rectification Extensions and Export Templates

Defect details are included on the SRP (Sector Records Page) and DDL (Deferred Defect List) export templates.

SRP

Note: This is the default behaviour for all SRP templates first configured on the system prior to May 2022. SRP templates configured after this date can vary on whether, and how, extensions are represented. It is the responsibility of the customer to ensure that they are aware of how extensions are represented on their template.

Exported SRPs that contain defect action fields will include a statement indicating that the extension has been applied automatically:

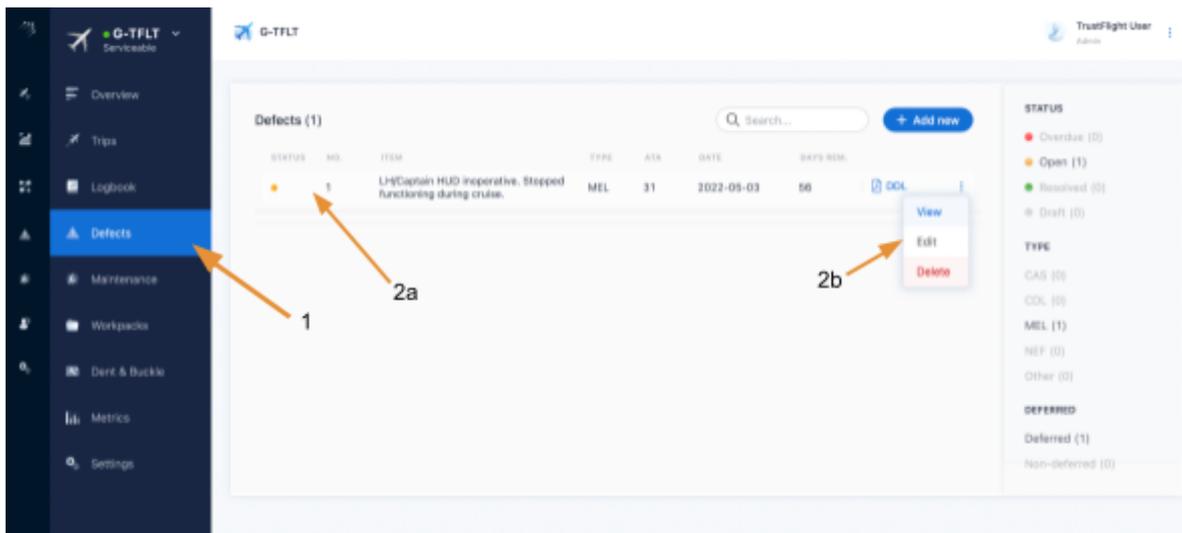
Defect No.	Defect Report Details	Captain's Signature	Action Taken	Signature
1	LH/Captain HUD inoperative. Stopped functioning during cruise.		Deferred IAW MEL ref 31-64-00, see DDL item 1. Rectification interval extended to 31-Oct-2022 on 07-Jul-2022	

DDL

Defects with rectification extensions applied will appear on the DDL template in the same way as those without, with the exception that any references to the expiration date will list the extended date instead of the original due date:

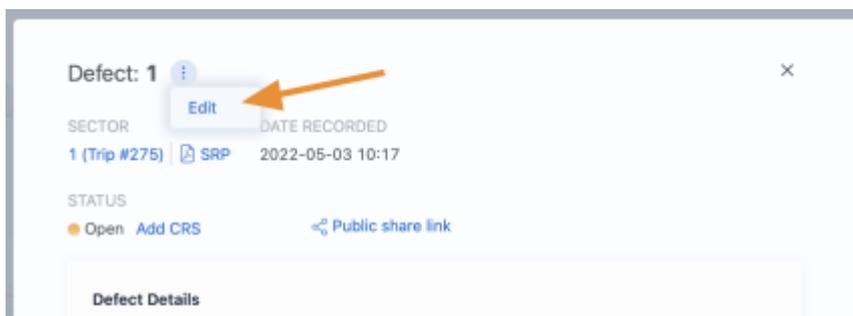
Deferred Defect Details from Sector Record Page					
No.	Sector Record Page No.	Details of Defect, MEL Reference and Category	Signed	Date	Deferred Until (State Limit)
1	275	31-64-00 - LH/Captain HUD inoperative. Stopped functioning during cruise. Category: D, Due: 31-Oct-2022.	 TrustFlight User	03-May-2022	31/Oct/2022 (120 days)

Note that there is no explicit indication that an extension has been applied. Should this be required, the customer **must** implement an operational procedure to edit the defect's description to include a statement that the extension has been applied. This is achieved using the following instructions:



- 1) After choosing an aircraft, select **Defects** from the left-hand menu
- 2) a) Either click on a defect row, or b) use the three-dot menu to select **Edit**

If you clicked on the defect row (2a), at this point you will need to use the three-dot menu to enter **Edit** mode:



From here, a suitable description can be appended to the **Notes** field. Additionally, attachments, such as approval correspondence, can be added:

Defect Details

Notes

LH/Captain HUD inoperative. Stopped functioning during cruise.

Rectification extension applied 7/Jul/22, ref correspondence with CAA dated 6/Jul/22. Extended from 31/Aug/22 to 31/Oct/22.

Attachments



Upon completion, the defect changes must be signed for and **Complete** selected:

Signature

I confirm to my best knowledge the information submitted is complete and correct.



Please sign here to confirm defect Clear

Complete

Cancel

The additional text will appear whenever the defect details are displayed, including on the DDL export:

Deferred Defect Details from Sector Record Page					
No.	Sector Record Page No.	Details of Defect, MEL Reference and Category	Signed	Date	Deferred Until (State Limit)
1	275	31-64-00 - LH/Captain HUD inoperative. Stopped functioning during cruise. Rectification extension applied 7/Jul/22, ref correspondence with CAA dated 6/Jul/22. Extended from 31/Aug/22 to 31/Oct/22. Category: D, Due: 31-Oct-2022.	 TrustFlight User	03-May-2022	31/Oct/2022 (120 days)