

Release notes – Regulations Highlighting Functionality

Version	Published Date
4.9	12th December 2023

Overview

The functionality of highlighting 'individual regulation points in compliance checklists' (or bullets) is a pre-existing configuration, available to those clients that are subscribed to Centrik managed regulations; it was previously only available for classic style checklists and although beneficial it had limitations associated with it.

Previously an end user would have to add a colon at the end of a regulation reference followed by the full hierarchical definition of the bullet point you wanted to highlight in brackets. Although functional it didn't provide the best user experience.

This enhancement creates simplicity to the existing functionality. It removes the requirement for user input allowing you to simply double click individual or multiple points within a regulation in order to highlight it.

What is new?

- The functionality is now available in 'regulation based checklists'.
- In classic style checklists the addition of an 'H' symbol signifies that the item contains highlighted bullet points.
- Highlighting functionality has been simplified, simply done by double clicking on the point you would like to highlight.
- The ability to highlight individual or multiple bullet points provides greater granularity.
- You are able to highlight paragraphs or individual regulation sections.
- Large regulation items display the regulation as a fixed title bar in order to remind you what you are looking at when scrolling.

Why are we doing this?

To improve the current functionality and overall user experience when using the highlighting option. This change removes the requirement for user input and is replaced by a simple 'double click' method, allowing increased granularity within checklists.

Who does this affect?

This affects any users that use regulations within checklists (either by using Custom regulations, or those that are subscribed to the regulations managed by Centrik). Found within the Compliance/Quality module, it affects classic and regulation based checklist styles.

How do I use highlighting functionality on my site?

Click [here](#) to see a step by step guide on Regulation highlighting

FAQ

Q. With the new feature will I lose any of the existing highlighting?

A. No, as any existing highlighting will be automatically converted onto the new style.

Q. What does the New 'H' symbol mean?

A. The "H" symbol represents that areas of a linked regulation have been highlighted for reference.

Q. Is the highlighting available for all checklist styles?

A. The highlighting functionality is available for classic and regulatory based checklists however, if the checklist is configured as extendable or fixed then the option to amend will not be available.

Q. Can individual sub bullet points be highlighted?

A. Yes, you can select to highlight individual sub bullet points and paragraphs.

Q. Can I report against the highlighted areas in my coverage report?

A. No, the granularity of highlighting does not pull through on the coverage report.'